North Central Regional Educational Laboratory



Hints for De-Escalating a Conflict

Pathways Home

DeJong (1994) offers the following hints to de-escalate a conflict:

- 1. "Take a deep breath to stay relaxed.
- 2. Look the other person in the eye, with both of you sitting or standing.
- 3. Speak softly and slowly.
- 4. Keep your legs and arms uncrossed. Do not clench your fists or purse your lips.
- 5. Keep reminding yourself: 'We *can* find a win-win resolution to this,' and remind the other person of this too.
- 6. If necessary, ask for a break to collect your thoughts or release pent-up tension.
- 7. Give 'I messages.'
- 8. Paraphrase what the other person has said, asking for clarification as necessary.
- 9. Watch your language. Words that escalate a conflict are *never*, *always*, *unless*, *can't*, *won't*, *don't*, *should* and *shouldn't*. Words that de-escalate a conflict are *maybe*, *perhaps*, *sometimes*, *what if*, *it seems like*, *I feel*, *I think*, and *I wonder*.
- 10. Really listen to what the other person is saying, with the goal of truly understanding that person's point of view.
- 11. Affirm and acknowledge the other person's position.
- 12. Ask questions that encourage the other person to look for a solution. Ask open-ended questions rather than ones that will evoke a yes or no response.
- 13. Keep looking for alternative ideas to resolve your dispute so that both of you have your needs met."

DeJong, W. (1994). *Building the peace: The resolving conflict creatively program*. Washington, DC: U.S. Department of Justice, National Institute of Justice.