

## **5 - Steps to setting up a Homework Routine**

*Homework is an important part of your education. The best way to make sure that you finish your homework is to plan a set time for homework and make sure you stick to the schedule. Follow these steps for creating an effective homework plan.*

1. Set a specific time of the day for homework. Make sure that the time you select is not a time when you usually feel tired or overly energetic. Both of these extremes can cause you to lose your focus.

### **Pick a time that works for YOU.**

2. Set up a place to do homework. Usually, a place that's away from any sources of distraction like the TV, telephone, or computer is the best choice. Distractions equal little work being done.

### **Pick a place that works for YOU.**

3. Set a target time to finish different sections of the homework. This will help you manage time well and help you to complete all of your assignments.

### **Plan your time.**

4. Plan small breaks between different tasks. Often, these breaks will help give you the energy you need to complete your assignments. Remember, don't let your breaks be too long....you may run out of time.

### **Take small breaks.**

5. Plan to check off each assignment as you complete it. Go through your entire homework list when you have finished. This will help you make sure that you don't miss out on anything.

**Check your list of assignments.**

