

December 23, 2016

Dear Parent/Guardian,

On behalf of the Lloyd Harbor Theater Arts Club, I would like to personally welcome you to the 2017 production of *Into the Woods Jr!* This is sure to be a wonderful experience for everyone involved! We are so proud to have our young actors and actresses bringing Lloyd Harbor's 46<sup>th</sup> Show to life! Lloyd Harbor Theater Arts is a program that has thrived over the years, and with your participation and support, it is sure to flourish for many more years to come.

Being part of this show is a large commitment for the child and the parent, and we all must work together in order to be successful. Every child is expected to be at rehearsal on the days and times that he/she is called. Rehearsals will take place on a weekly basis on Tuesdays, Thursdays and Fridays and will run from 3:15-5:30. During the two weeks prior to the show, there will be rehearsals Monday-Friday for both of those weeks and the end time will be 6:30. Also, as a heads up, expect there will be a Saturday dress rehearsal on March 4th. Please also be aware that we may choose to add an additional Saturday rehearsal the week before, on February 25<sup>th</sup>. We will notify you ahead of time if this is the case. Please note that not every student is called to every rehearsal. Each schedule will provide a detailed list of who is called on a particular day. Also, there will be no absences allowed for the two weeks prior to the show (February 27-March 6). Students will be able to access the weekly schedule in several ways. First, the weekly schedule will be on the Friday Notes. In addition, the weekly schedule and any notices to parents will be listed on the Lloyd Harbor Theater Arts website which is accessible on the Lloyd Harbor School Website. The theater arts link is located on the left side of the school's homepage. Should you have any questions regarding the schedule, or any other matter, please contact our parent coordinator Gen Massa at [jmas1@optonline.net](mailto:jmas1@optonline.net).

We have a "three strike" policy in order to hold the cast and crew accountable. The first strike is a warning, the second strike is a phone call home, and the third strike is removal from the show. The attached commitment contract lists the behaviors/conditions that constitute a strike. Please carefully review this with your child. Cast members should bring the signed contract to rehearsal on **Tuesday January 3, 2017**. **This contract is your child's ticket to rehearsal.** Please tell your child **not** to give it to his/her teacher, but rather **bring it to rehearsal**. Also, please note that on the contract there is a section labeled "conflicts". If you are aware of any vacations, or conflicts in which your child cannot be at rehearsal, please list them as this will be quite useful in making the rehearsal schedule.

Finally, this show would not be possible without the help of the parents! We thank you in advance for all of your contributions to the show, and look forward to working with you. We will be having a parent meeting on Wednesday January 11th at 10:00 a.m. For more information about the parent committees, please contact Gen Massa. Also, as a reminder, the **participation fee of \$50.00**, payable to "LHSPTG Lloyd Harbor Theatre Arts Club," helps to defray costs of the production and must be paid following the posting of the cast. Please send the participation fee and your signed permission slip to the main office in an envelope addressed to: "LHSPTG Lloyd Harbor Theatre Arts Club." Include your child's name and teacher.

We thank you in advance for your cooperation and if you have any questions, please do not hesitate to contact us. (631) 367-8800. Also, you can leave a note in our mailbox in the main office. We look forward to a great year, and can't wait to see the magic that happens on the stage on opening night. Break a Leg!

Sincerely,

Rebecca Engesser, Co-Director  
Christopher McKee, Co-Director  
Maria Ball, Assistant Director  
Valerie Massimo, Principal